

**HOT SPRINGS PUBLIC SCHOOLS**

**BOARD OF TRUSTEES**

**HIGH SCHOOL LIBRARY**

**Wednesday, June 12, 2024**

**7:00 p.m.**

**AGENDA - REGULAR BOARD MEETING**

**CALL TO ORDER (7:00 pm)**

1. Roll Call
2. Pledge of Allegiance
3. Trustee Explanation of Procedures  
Visitor Sign In: Bea Kaleva, Allan Shafer, Michele Bangen, Teri Loraas, John Marrinan, John Boyer, Justin Wright, Virginia Holland. Brooke Jackson, and Nancy Winebrenner
4. Public Participation
5. Correspondence

**MINUTES**

6. Approval of minutes from the May 15, 2024, meeting. Move to approve the minutes of the May 15, 2024 board meeting as presented.  
Christensen/Ek (P)

**WARRANT'S REPORT**

7. Approval of Claim Warrants  
Move to approve warrants for claims #20272 - 20322 (\$35,674.16) as presented.  
Christensen/Ek (P)
8. Approval of Payroll Warrants  
Move to approve payroll warrants and ACH transfers #43775 - 43822 (\$309,681.59) as presented.  
Ek/A. DePoe (P)
9. Approval of Extracurricular Activity Checks  
Move to approve May extracurricular activity checks as presented.  
Christensen/Ek (P)

**MAINTENANCE DIRECTOR'S REPORT**

- On June 6, 2024, Ameresco representative, Cory, met with Superintendent Chouinard and Allan Shafer to inspect the school grounds to identify projects that would qualify for grant funding. The following areas were identified:
  - High School: Upgrade the lighting to a more efficient LED option, replace the current air handling system, and replace the single pane windows.
  - Elementary: Upgrade the lighting to a more efficient LED option and replace the single pane windows.
  - Old Gym: Upgrade the lighting to a more efficient LED option.

- New Gym: Upgrade the lighting to a more efficient LED option.
- Shop: Upgrade the lighting to a more efficient LED option.
- Art/FCS Building: Upgrade the lighting to a more efficient LED option.

### **AD REPORT**

- The gym is closed 7/3/24 - 8/16/2024 for floor refinishing.

### **PRINCIPAL'S REPORT**

#### Enrollment/Attendance

K-5	93 Enrollment	91.56% Attendance
6-8	30 Enrollment	88.55% Attendance
9-12	61 Enrollment	90.53% Attendance
Total	184 Enrollment	90.73 % Attendance

#### Focused Initiatives for 2023-2025/Goals

- PIC focus to include K-5 math
  - Recommendation is to focus on math automaticity for K-3
    - Ability to add and subtract double digits mentally without counting
    - Memorize single digit multiplication 1-9

#### MTSS

- Tier 1: Continue building and implementing curriculum of phonetic awareness and math automaticity
- Tier 2: Continue reading interventions and introduce math interventions
- Tier 3: Continue to support students with IEP/504
- Behavior: Total of 25 behavior incidents that resulted in out of school suspension
  - Citizenship curriculum and monitoring should reduce this even further

### **SUPERINTENDENT'S REPORT**

Ameresco Facilities Grant-Allan covering at this meeting. May add to the list of needed upgrades based on any new developments.

#### Summer Work:

- Review current reality of student achievement and Review of current educational programming in core areas. This will include the relationship and alignment with SPED, Title, and CTE, and vice versa.
- Policy work
- Handbooks-alignment with ISAP, policy and current/new supervisory expectations and expectations for students.
- SOP's and Teacher/Employee Expectations.
- Maintenance Checklists and Reporting.
- Some realignment of responsibility based on resignations and budget cuts.
- August PIR Prep.
- District/School Leadership Schedule/Calendar for 24-25.
- Teacher evaluation schedule.
- PLC Initiatives for 24-25.
- Board training schedule for 24-25.
- DLT and Admin team work.
- Teacher data sheets.
- District data sheets

- Celebrations and Recognition.

Doris Mountain Summit-Personalized Competency Based Education in Kalispell-June 26 and 27-Team of 10 attending.

Law Update Meeting for Superintendents in Polson, June 28

Board Work Sessions: Mission and Vision- Goal 2 of Integrated Strategic Action Plan, June/July 2024.

Goal 2 Baseline:

- Current District Mission Statement:
  - Hot Springs Schools provide a positive, safe learning environment that facilitates the development of drive, respect, and originality. The school's mission begins when our students, a group of unique individuals, walk through the doors, and then continues when they step out as responsible young adults, ready to be successful. Through collaboration with parents, community, and elders, the Hot Springs team is mindful of our diverse culture as we prepare each student for lifelong learning in a global society.
- Current District Vision Statement:
  - Helping Everyone Achieve Together

Goal 2 Working Session- Wednesday, July 10, 2024, 6:00 pm.

- Goal #2 Hot Springs School District 14J will evaluate and revise the District Mission & Vision Statements prior to the start of the 2024-2025 school year.

Action Steps:

- This mission will outline the fundamental purpose of our schools; the reason our schools exist. (Why we're here). (Action-Superintendent, District Leadership Team (DLT), School Board.)
- Our vision will describe a compelling future of the District and serve as a stretch goal for the future of our schools. (Where we're going). (Action-Superintendent, District Leadership Team (DLT), School Board.)
- The District's Mission and Vision Statements will be developed/ revised by the Superintendent and Board during the Months of April through July and be completed by August 15, 2024. (Action-Superintendent, District Leadership Team (DLT), School Board.)
- The District will use this framework to make research-based decisions. (Action-Superintendent, District Leadership Team (DLT), School Board.)
- The Board Strategic planning process will be established in May of 2024 and move forward henceforth. (Action-Superintendent, School Board.)
- The District Comprehensive Needs Assessment (CNA) will be aligned to this goal and all goals and action steps within this district ISAP by January 2025 to align with yearly CNA administration and analysis of the current reality within the district, which will serve as the foundation of district continuous improvement. (Action-Superintendent, District Leadership Team (DLT).)
- A culture of collaboration, continuous improvement, and clear communication between stakeholders will be established and fostered throughout the district through effective staff targeted support and professional development, board trainings and meetings, effective District Leadership (DLT) meetings, effective Multi-tiered Systems of Support (MTSS) meetings, effective PLC time provided by district leadership and utilized by instructional staff, effective staff meetings, parent communication, and community communication and outreach by the beginning of the second semester and 2024-2025 school year in January 2025. (Action-

Superintendent, District Leadership Team (DLT), Multi-tiered System of Supports (MTSS) Team, Professional Learning Community (PLC) Teams, School Board.)

Resignations

### **NEW BUSINESS**

10. Out-of-State Travel Approval- Washington Leadership Conference. Mr. Wright requested permission to take two students to the FFA Washington Leadership Conference June 25<sup>th</sup> – 30<sup>th</sup> in Washington DC. Brooke Jackson spoke to the Board about her experience when attending the same conference two years ago. Move to approve the out-of-state travel of Mr. Wright and two students to the Washington Leadership Conference in Washington DC, June 26<sup>th</sup> – 30<sup>th</sup>.

Christensen/Ek (P)

11. Levy Election Discussion

School Attorney Elizabeth Kaleva (Bea) informed the Board and the audience of the two laws regulating school elections. The District was required to canvas the results of the election at the May board meeting. After the canvas, the election can be challenged by a registered elector of the school district by submitting a petition to the District Court in Thompson Falls, based on the members of District 9 not receiving their absentee ballots. The petitioner has a year to request to vacate the results of the election.

Audience members, John Marrinan and John Boyer stated that they did not understand why the board did not act on the error before the election was canvased and why the board did not file or choose to vacate the results knowing the error had occurred. Bea expressed several times that the board does not have the right to file a petition to vacate or resolve to vacate the election, individual electors must do so.

John Boyer stated that he had filed a complaint with the County Election office several weeks ago and was disheartened to hear that it had not moved past the county office. He stated that he would be filing through the proper channels.

John Marrinan stated several times in his disbelief that the absentee ballots were missed without intent. The process by which the absentee list was downloaded was explained, and all District 9 absentee voters seemed to have been eliminated in that process. This error was not discovered until election day. Only one absentee voter contacted the Election Administrator to inquire about their ballot.

Teri Loraas expressed her discontent with the privacy envelopes being printed incorrectly. Bea explained that any envelope could be used, or no envelope at all. The concerns over the lack of privacy of the misprinted envelope are not enough to vacate the election.

Bea further explained that the District recognizes and admits an error occurred and will not fight a petition to vacate if filed. John Marrinan stated that he felt it was the Board's responsibility to file the petition rather than making a community member do it. Trustee Christensen stated that she is ready to vacate the election and would do so immediately if the Board had the authority to do so.

12. 2024-25 School Calendar Revision

Move to approve the revised 2024-2025 school calendar as presented.

Ek/Christensen (P)

Due to a conflict with the collective bargaining agreement, the revised calendar has removed the 9 remote days. The school year will begin on August 25<sup>th</sup> and end on June 5<sup>th</sup>.

13. Transportation Discussion - Possible Action

Move to cancel the purchase of the bus ordered last fall.

Christensen/A. DePoe (P)

Last fall the Board decided to purchase a new activity bus, by trading in the 2 activity buses and a yellow bus. The two activity buses the District currently owns require extensive repairs which is why the purchase/trade was initially approved. It was discussed that repairing the buses the District owns is less expensive than the new bus, and a better option financially.

14. Debt Service Fund Balance Transfer to Building Reserve Fund –

Move to close the Debt Service Fund and transfer the remaining fund balance to the General fund.

Ek/Christensen (P)

It was recommended to transfer the funds into the General Fund rather than the Building Reserve fund given the current financial needs of the District.

15. Recommend to Approve/Disapprove MHSA Annual Dues & Insurance for 2024-25 School Year.

Move to approve the MHSA Annual Dues & Insurance for the 2024-2025 school year.

Christensen/Ek (P)

16. Recommend to Approve the hire of Brady Ovitt as Assistant High School Boys Basketball Coach for the 2024-2025 School Year

Move to hire Brady Ovitt as the Assistant High School Boys Basketball Coach for the 2024-2025 school year.

Ek/A. DePoe (P)

17. Recommend to Approve the hire of Jesse Uski as Assistant High School Wrestling Coach for the 2024-2025 School Year

Move to table the hire of Jesse Uski as the Assistant Wrestling Coach until the fall due to budgetary concerns.

Christensen/Ek (P)

18. Recommend to Approve the hire of Maria Begger as Junior High School Girls Basketball Coach for the 2024-2025 School Year

Move to hire Maria Begger as the Junior High School Girls Basketball Coach for the 2024-2025 school year.

Ek/Christensen (P)

19. Recommend to Approve the hire of Andrew Leichtnam as Junior High School Boys Basketball Coach for the 2024-2025 School Year

Move to hire Andrew Leichtnam as the Junior High School Boys Basketball Coach for the 2024-2025 school year.

- Christensen/Ek (P)
20. Recommend to Approve/Disapprove the hire of Andrew Leichtnam as Head High School Track Coach for the 2024-2025 School Year.  
Move to hire Andrew Leichtnam as the Head High School Track Coach for the 2024-2025 school year.  
Christensen/Ek (P)
21. Recommend to Approve/Disapprove the hire of Mindy Leichtnam as Assistant High School Track Coach for the 2024-2025 School Year.  
Move to hire Mindy Leichtnam as the Assistant High School Track Coach for the 2024-2025 school year.  
Ek/A. DePoe (P)
22. Recommend to Approve/Disapprove the hire of Tammy McAllister as Junior High School Track Coach for the 2024-2025 School Year.  
Move to hire Tammy McAllister as the Junior High School Track Coach for the 2024-2025 school year.  
Ek/Christensen (P)
23. Recommend to Approve/Disapprove the hire of Justin Wright as FFA Advisor for the 2024-2025 School Year.  
Move to hire Justin Wright as the FFA Advisor for the 2024-2025 school year.  
Christensen/Ek (P)
24. Recommend to Approve/Disapprove the hire of Brenda Haase as FCCLA Advisor for the 2024-2025 School Year.  
Move to hire Brenda Haase as the FCCLA Advisor for the 2024-2025 school year.  
Ek/Christensen (P)
25. Recommend to Approve/Disapprove the hire of Jason Colyer as National Honors Society Advisor for the 2024-2025 School Year.  
Move to hire Jason Colyer as the National Honors Society Advisor for the 2024-2025 school year.  
Christensen/Ek (P)
26. Recommend to Approve/Disapprove the hire of Andrew Leichtnam as Student Council Advisor for the 2024-2025 School Year.  
Move to hire Andrew Leichtnam as the Student Council Advisor for the 2024-2025 school year.  
Christensen/Ek (P)
27. Recommend to Approve/Disapprove the hire of Michael Parker as Concessions Advisor for the 2024-2025 School Year.  
Move to hire Michael Parker as a Concessions Advisor for the 2024-2025 school year.  
Ek/Christensen (P)
28. Recommend to Approve/Disapprove the hire of Justin Wright as Concessions Advisor for the 2024-2025 School Year.  
Move to hire Justin Wright as a Concessions Advisor for the 2024-2025 school year.

Christensen/A. DePoe (P)

29. Recommend to Approve/Disapprove the hire of Rae Herman as 21st CCLC Attendance/Compliance Director for the 2024-2025 School Year.  
Move to hire Rae Herman as 21st CCLC Attendance/Compliance Director for the 2024-2025 school year.

Christensen/Ek (P)

30. Recommend to Approve/Disapprove Sage Jackson as a volunteer coach. Summer & 24-25 year.

Move to approve Sage Jackson as a volunteer coach for the summer of 2024 and the 2024-2025 school year.

Ek/Christensen (P)

31. Recommend to Approve/Disapprove Sydney Jackson as a volunteer coach. Summer & 24-25 year.

Move to approve Sydney Jackson as a volunteer coach for the summer of 2024 and the 2024-2025 school year.

Christensen/Ek (P)

32. Recommend to Approve/Disapprove Jen Christensen as an approved driver of school vehicles.

Move to approve Jen Christensen as an approved driver of school vehicles to transport students.

Ek/A. DePoe (P)

OLD BUSINESS

JULY AGENDA ITEMS

ADJOURN 8:45 pm